Excel Office Script

Automate Excel for the web with Office Scripts and Power Automate, with no VBA needed.

COURSE AT A GLANCE

Duration	20 hours
Level	Beginner
Class time	Mon to Fri: 1 hour daily, or Sat and Sun: 2-hour classes
Batch size	1 to 3 students (one-to-one or small group)
Mode	Live online on Google Meet
Language	Hindi or English
Certificate	Yes, with real project work
Support	Phone and Google Meet doubt support
Demo	Free 3-4 day demo class

BENEFITS

- Automate Excel online and in the browser
- Record and edit scripts easily
- Schedule reports with Power Automate

YOUR GOAL

Build and run your first Office Script automations.

WHO SHOULD LEARN

Excel users who work online and want automation without VBA.

HOW IT IS TAUGHT

Live on Google Meet by Sujeet Sir in Hindi or English, with real company examples, projects, a certificate and doubt support on phone after the course.

COURSE OUTLINE

Module 1 - Introduction to Office Scripts in Excel

What is an Office Script, difference between VBA and Office Scripts, enabling Office Scripts in Excel online, understanding the script editor.

Module 2 - Office Scripts basics

Creating your first script, naming and saving, running and editing, Workbook, Worksheet and Range objects.

Module 3 - Automating tasks

Automating formatting, creating and managing tables, working with multiple sheets, inserting and deleting rows and columns.

Module 4 - Conditions and loops

If, else if and switch statements, for, while and forEach loops, live projects.

Module 5 - Functions and modular scripting

Reusable functions, calling functions within scripts, parameters and return values.

Module 6 - Data analysis and reporting

Summarising data with scripts, automating charts and dashboards, integration with Power Automate.

Module 7 - Project automation

Daily report automation, task scheduler via Power Automate, creating auto-mail reports.

Module 8 - Real-world projects

Data cleaning project, invoice report automation, attendance sheet generator, dynamic dashboard scripting.

Final assessment and certificate

Capstone project, Q and A, viva, feedback and certification.

YOUR TRAINER

Mr. Sujit Kumar Singh (MCA), MIS & Data Analyst
Excel, VBA, Power BI, SQL and Python trainer with 21+ years of experience. Worked as an MIS Executive and VBA Developer in 10+ companies and is a report consultant for 40+ organizations. Founder of IPT Excel School (2007), one of the first institutes offering live online Advanced Excel and MIS training. YouTube: Sujeet Kumar Advanced Excel Training in Hindi.

Join a free 3-4 day demo class. Call or WhatsApp Sujeet Sir on +91 88025 79388 and book your batch. Live online on Google Meet, in Hindi or English.